



SIGNATURE BANK®

March 9, 2020

Signature Bank
565 Fifth Avenue
New York, New York 10017

Dear Valued Clients:

Signature Bank takes the recent news regarding the novel coronavirus (COVID-19) epidemic and its potential impact quite seriously. We are actively monitoring the situation and have taken the necessary steps to address the well-being of our associates and clients alike. The Bank has a company-wide business continuity program (BCP) to ensure our preparedness. The goal of our BCP is to allow us to support our clients' needs with a minimal level of disruption in the event of a pandemic outbreak of COVID-19.

To date, we have taken several measures, including the following in response to this situation: restricting international and most domestic business travel (and any business travel to countries with a pandemic-like outbreak of COVID-19); utilizing virtual meetings through video and tele conferencing; limiting attendance to conferences and seminars; quarantining employees who have traveled to countries where there are pronounced COVID-19 outbreaks; and reviewing the readiness of our vendors and operating partners.

Additionally, we have actioned BCP and technology plans that will enable us to conduct business not only from our disaster recovery sites but also from coordinated work-from-home locations that we believe will give us the ability to continue to serve our clients' needs. These plans include both the technology to continue to operate and the technology that will permit us to manage seamlessly across the organization. Most importantly, this technology will allow us to serve our clients and communicate with our vendors. We test our BCP on a regular basis to ensure our preparedness.

We want to ensure you that we take this crisis very seriously and we will take all necessary actions to protect our employees and our clients, and to remain ready to serve you. We thank you for your continued trust in us.

Sincerely,

Signature Bank Management

Quick Links for your consideration:

- [CDC's 2019-nCoV website](#)
- [NYS Department of Health's dedicated 2019-nCoV website](#)
- [NYS Department of Health directory of local health departments](#)
- NYS Department of Health Novel Coronavirus Hotline: 1-888-364-3065